| CCR No. *78- 0557* | Logged Date *5/6/78* | Rev.   — | Request Type *CCR* |

| Priority | Routine [x] | Urgent [ ] | Emergency [ ] | Affected Release   B | Change Class *II* |

Title (description)
Baseline the ECS Operational Directory Guidelines

Documents Affected	Source Nos (RID, NCR Action Item, GSFC CCR, etc.) or Tech Reference
009 This is a new document, which should be assigned a 910-TDA-xxx number.	*NA*

| RTM Change [ ]   Start New Baseline [X] |

Problem
The operational directory structures must be formally controlled.

Proposed Solution
Baseline the attached document.

Need Date: 5/10/98

Impact Analysis:

Organizations Affected:

BOO [ ]	Contracts [ ]	ECS Chief Eng [X]	FOS [ ]	M&O [X]
Procurement [ ]	QO [ ]	Rel. Dev [X]	Rel. A [ ]	Rel. C [ ]	SCDO Arch. [ ]
Science Off [ ]	Security [ ]	Subcontrct [ ]	Sys. Eng [ ]	Sys Verf Acpt [ ]

| Cost: | None [x] | Small [ ]
(Not exceeding $100,000) | Medium [ ]
($100,000 to $500,000) | Large [ ]
(Over $500,000) |

Schedule: None [X]   Other

Additional LOC   None   Man-Months   None

Materials

| Originator   Howard Ausden | Signature | 5/5/98
Date |
| Office AO   Office Manager | Signature | 5/5/98
Date |

| Disposition | Approved [X] | Approved w/Comment [ ] | Forward [ ] | Disapproved [ ] |

Comments:

CCB Chairperson   "Reserved for Signature"   5/7/98
                    Signature   Date

CM01OC96   ECS

ORIGINAL   *CM-NP*